

# MID ATLANTIC RIFLE CONFERENCE

## CONSTITUTION

April 15, 2014

Adopted: September 16, 1989

1<sup>st</sup> Revision: April 21, 1990

2<sup>nd</sup> Revision: April 6, 1991

3<sup>rd</sup> Revision: April 9, 1994

4<sup>th</sup> Revision: July 3, 1998

5<sup>th</sup> Revision: April 23, 2005

6<sup>th</sup> Revision: April 15, 2014

## ARTICLE I

### Name

Section 1: The name of this organization shall be the Mid Atlantic Rifle Conference. It shall also be known as the MAC hereafter in this Constitution and in the accompanying By-Laws.

## ARTICLE II

### Mission

Section 1: The MAC shall, through the practice of riflery, promote the highest ethical standards of athletic competition and individual conduct, foster the development of mutual understanding and cooperation among its Member Institutions, and work to develop complete mutual understanding of the sport among all Member Institutions.

## ARTICLE III

### Authority

Section 1: The MAC is a league affiliated with the National Rifle Association of America (N.R.A.).

Section 2: As voted by mutual consent on May 1, 1979, the MAC and the Tri State Rifle League and the Philadelphia R.O.T.C. League are hereby merged and combined into one organization governed by this Constitution and its accompanying By Laws.

Section 3: As voted by mutual consent on May 7, 1982, the MAC and the Greater Philadelphia Varsity Rifle League (GPVRL) are hereby merged and combined into one organization governed by this Constitution and its accompanying By-Laws.

Section 4: As voted by mutual consent on April 23, 1983, the MAC and the Metropolitan Intercollegiate Rifle League of the New York City area (MIRL) are hereby merged and combined into one organization governed by this Constitution and its accompanying By-Laws.

Section 5: All previous constitutions and other governing instruments of the MAC and all leagues formally merged into the MAC by mutual consent are superseded, null and void as of the date of this Constitution.

## ARTICLE IV

### Membership

Section 1: Membership in the MAC shall be limited to post secondary educational institutions such as junior colleges, colleges, and universities. Members of the MAC may elect to compete in one or more of the MAC Disciplines.

Section 2: The MAC Disciplines shall be as follows:

- A. MAC Varsity Smallbore Discipline
- B. MAC ROTC Smallbore Discipline
- C. MAC Air Rifle Discipline

Section 3: Member Institutions shall maintain athletic relations with all Members of the MAC as defined in the MAC By-Laws. An institution may be considered for Membership upon certification of the institution's representative that the institution accepts and agrees to abide by the Constitution and By-Laws of the MAC. The accompanying By-Laws further define the terms of MAC Membership.

Section 4: Membership in the MAC may be held by either a varsity team, college club team, and/or an ROTC detachment. ROTC units that are a part of the United States Army, Navy, Air Force, Marine Corps, or Coast Guard are eligible for Membership.

Section 5: A new Member may be considered for Membership and voted upon for entry into the MAC. A majority of the entire Membership will be sufficient to vote a new Member into the MAC. In some special cases, such as a late request for entry, a new Member may be voted upon without a general Membership meeting. In those cases, the Executive Secretary will conduct an alternative voting procedure by polling the current Membership by e-mail.

Section 6: Each Member Institution of the MAC shall be entitled to one voting Delegate. All elected Officers of the MAC shall be selected from among these individuals. Individuals not meeting these requirements may be considered at the pleasure of the membership.

Section 7: Associate Membership shall be made available to any college that sponsors a varsity or club rifle team. Associate Members shall receive all general membership communications of weekly statistical results, current conference standings, and all MAC business memoranda. Associate Members may attend all general membership meetings, and have the privilege of speaking to issues of discussion. However, Associate Members will not have a vote on any issue, policy modification, conference strategic action, amendment, or proposed By-Law. The annual sports assessment fee for Associate Members shall be \$40.00.

## ARTICLE V Officers

Section 1: The elected Officers of the MAC shall consist of a President, a Vice President, an Executive Secretary, a Statistical Secretary, a Treasurer, and up to four elected Members-at-Large of the Executive Committee. The Officers shall be elected by a majority vote of the Membership at the Annual MAC Meeting. The Officers serve for a term of one year, and take office immediately upon announcement of the election results. In the event that two members of the Executive Committee

represent the same institution, only one of the two members may vote. All elected Officers of the MAC are Members of the MAC Executive Committee.

- Section 2: The President shall act as chairperson at all meetings, appoint all committees, both standing and ad hoc, and may approve the payment of all bills. He or she shall call special meetings whenever it is judged necessary, or at the written request of the majority of the Membership. The President will render all decisions on matters pertaining to competition, including interpretation of the Constitution, By-Laws, and rule books. In the event of a protest, the President will discuss the matter with the Executive Committee and render a decision. The President may serve for up to three consecutive terms. The President may serve beyond the three consecutive terms in one year increments only at the pleasure of the membership.
- Section 3: The Vice President shall attend all meetings of the MAC and will act in the capacity of the President when the President is absent. The Vice President will be kept current of all events and business within the MAC. The Vice President may serve for up to three consecutive terms.
- Section 4: The Executive Secretary shall attend all meetings of the MAC and publish all non-statistical data and other documentation, publish all minutes of MAC meetings, publish and distribute data reported by the Statistical Secretary, distribute meeting notices to the Membership, collect all current data sheets, and receive all requests to host future meetings.
- Section 5: The Statistical Secretary shall attend all meetings of the MAC and shall collect all scoresheets, tabulate results, standings, and averages for individuals and teams competing in the MAC Disciplines and publish match results data during the season. A copy of the official roster will be received by the Statistical Secretary. The Statistical Secretary will notify the President and the Membership as to all eligible individuals and teams for the Championships. The Statistical Secretary shall notify the Treasurer of all appropriate trophy and award engravings. The Statistical Secretary shall receive all MAC data sheets from the Executive Secretary.
- Section 6: The Treasurer shall attend all meetings of the MAC and pay all MAC bills authorized by the President. He or she shall also submit a complete audited account of MAC finances to the Membership at the Annual MAC Meeting. The treasurer will be responsible for maintaining all MAC financial records, and collection of all monies. The Treasurer shall purchase all trophies and awards in compliance with the By-Laws. The Treasurer shall publish and send to all Members a formal bill of dues on or before August 25<sup>th</sup> of each year. The Treasurer shall send notices of financial transactions and fines as directed by the President and shall purchase relevant materials for MAC use as directed by the President.
- Section 7: Up to four Members-at-Large of the Executive Committee shall be elected annually at the Annual MAC Meeting. These Members-at-Large of the Executive Committee shall attend all meetings of the MAC. Members-at-Large of the Executive

Committee shall offer their expertise on subjects that are part of the agenda at any MAC meeting.

## ARTICLE VI Committees

Section 1: The Executive Committee is composed of the President, Vice President, Executive Secretary, Statistical Secretary, Treasurer, and the Members at- Large. Each Member of the Executive Committee except for the President shall exercise one vote on matters that come before the Committee. In the event of a tie vote in the Executive Committee, the President shall cast the deciding vote. Each Member of the Executive Committee shall have the following duties: Be available to the President for consultation and opinion; rule on protests; judge any rules violations and impose subsequent penalties; attend the Championships and officiate at the President's request; and perform other related duties as the President may direct. In the event that an elected Officer resigns, the Executive Committee shall select a replacement from the current Membership who shall serve for the remaining portion of that Officer's unexpired term. An Executive Committee meeting will take place on the day preceding the Annual MAC Meeting. The Executive Committee will decide the date and place of all regular and special meetings. Requests to host meetings shall be sent to any Member of the Executive Committee. Requests to host the Annual MAC Meeting are due to the Executive Secretary by October 15.

## Article VII Meetings

- Section 1: The MAC shall conduct one regular meeting each year. All other meetings of the MAC will be called by the Executive Committee or by the written request of the majority of the Membership. The representatives that attend any MAC meeting must have the authority to schedule matches and vote. An agenda will be sent to each Member at least two weeks in advance of any special meeting. A maximum of \$200.00 per meeting may be spent for refreshments at the Annual MAC Meeting.
- Section 2: DELETED
- Section 3: After September 15<sup>th</sup> there shall be a period of two weeks during which teams may change match dates by mutual consent. If a match must be rescheduled, the two teams involved must mutually set an alternative match date for either a postal match or a shoulder-to shoulder match. If the teams involved cannot agree on a mutually satisfactory date, the President shall be notified and will act as a mediator in the matter. The Statistical Secretary must be notified of any schedule changes. Once a match date is established and the two week period has expired, a team does not have to honor an opponent's request to change a match date.
- Section 4: The Annual MAC Meeting is held in April of each year. This meeting must be Held after the conclusion of the season. The focus of Annual MAC Meeting will be

To accomplish the following:

1. To review the Constitution and the By-Laws, and any proposed amendments to the documents.
2. Make award presentations.
3. Conduct elections for new Officers.
4. Make tentative schedules for the next season.
5. Consider applications for Membership and resignations.
6. Review the financial status of the MAC.
7. Resolve old business and address any relevant new business.
8. Provide the Executive Secretary and the Statistical Secretary with any necessary information.
9. To evaluate the status of the MAC and shooting sports
10. Review or formulate short and long term goals.
11. Review all rules to create a better understanding of match procedures.
12. Clarify any remaining points that may be unclear or difficult to understand
13. Confirm or establish the date and place of the Championships.
14. Submit check for all dues and fines.

#### ARTICLE VIII Quorum and Voting

Section 1: A quorum is unnecessary for the Annual MAC Meeting providing that at least one month's notice is given to the Membership. A quorum is necessary if this notice is not given. For this purpose, a quorum shall be the Delegates of 50%, plus one, of the current Membership. No proxy votes will be permitted at the Annual MAC Meeting except where allowed in this Constitution. All resolutions, motions, or other business presented at any MAC meeting may be passed by a straight majority of the Delegates present and voting except where defined in this Constitution. Each Member has one vote. If there is more than one Delegate from a Member present at a meeting, one Delegate shall be appointed to exercise the Member's vote.

#### ARTICLE IX Resignation

Section 1: All resignations of a Member Institution must be sent to the President and the Executive Secretary. The President shall submit all resignations for action by the Membership or the Executive Committee. No dues shall be refunded to a Member upon resignation.

Section 2: In the event that a Member resigns during the season, any "wins" recorded by the resigning team will be converted to "losses". Any teams losing to the resigning team will receive an official "win". Any Members not yet firing against a resigning team must designate a future shoulder- to-shoulder match as an attached postal to count as a match against the resigning team. This match must be fired with a visible

opponent. If this is not possible, the President may allow a forfeit match. The President may require that a witness be present at the forfeit match. A previously fired match score may not be used for this purpose. This specific match must be recorded as a forfeit match on the scoresheet when submitted. If no visible opponent is present, the targets may not be scored or gauged. The targets must be sent to the Statistical Secretary for scoring. If there is not sufficient time remaining in the season to allow for a forfeit match to be fired, the President may award an official "win" against the resigning team.

## ARTICLE X

### Suspension and Expulsion

Section 1: Any Member of the MAC may be suspended or expelled, for cause, after a hearing and upon recommendation of the Membership. A two-thirds vote of all Members is required for suspension or expulsion. Any Member not attending the hearing will cast a vote by proxy carried by a MAC Officer or a team coach.

## ARTICLE XI

### Dues and Assessments

Section 1: Member Institutions will pay annual dues in the amount of \$100-NCAA or \$75-Non NCAA per Discipline. A hardship waiver for \$25 may be submitted for consideration by the Executive Committee. Any Member failing to pay dues shall be ineligible for participation in the MAC.

Section 2: All dues and fines shall be paid no later than the 15<sup>th</sup> of October. If a Member's first match is before that date, dues shall be payable before the Member's first match. The Treasurer must have received a Member's dues and fines before the Statistical Secretary will record any match scores from that Member.

## ARTICLE XII

### By-Laws

Section 1: The By-Laws of the MAC shall explain specific rules of play and other operating procedures vital to the organization. The MAC, at any regular or special meeting, may adopt By-Laws consistent with the provisions of this Constitution. A majority vote of all voting Delegates present is required to adopt the proposed By-Laws.

## ARTICLE XIII

### Amendments

Section 1: The MAC Constitution is subject to review, amendment, and change, by the attending Delegates of the Membership present at the Annual MAC Meeting.